

OVERVIEW

This guide provides a high-level overview of the Women's Health History (WHH) form in Sage. The Women's Health History form must be completed for each client who is pregnant or in a post-partum period for up to 365 days from date of birth. If this form is missing or incomplete, the pregnancy indicator will not appear on the claim(s) for services related to Pregnant and Parenting Women (PPW), resulting in State denials and subsequent recoupments.

Each agency is required to create its own Women's Health History record for each pregnancy, even if the client has a record created by another provider for the same pregnancy. Therefore, there may be multiple records for the same pregnancy period for a client under different episodes. However, a single provider agency cannot add records with overlapping pregnancy dates for a client.

This guide contains the following sections:

- ❖ [The Women's Health History Form](#)
- ❖ [Resolving CO 96 N30 Denials](#)
- ❖ [Troubleshooting: Updating & Clearing Records](#)

For further information and a demo of the form, refer to the "Women's Health History Updates" video found in the PCNX Training Videos view in Sage.

THE WOMEN'S HEALTH HISTORY FORM

Required Fields

The following fields are required to be completed on the Women's Health History form (see [Figure 1](#) and [Figure 2](#) below):

- ❖ **Add, Edit, or Delete a Record** (Add or Edit only)
- ❖ **Client ID**
- ❖ **Episode Number**
- ❖ **Selected Record**
- ❖ **Assessment Date**
- ❖ **Pregnancy Start Date (Required for Perinatal)**
 - Critical field for the pregnancy indicator to appear on claims
- ❖ **Pregnancy End Date (Required for Perinatal)** (if available)
 - Critical field for indicating when the post-partum period begins
- ❖ **Have you started prenatal care at another facility?** (Yes or No)
- ❖ **Note Section** (optional field to enter comments)

Figure 1

WOMEN'S HEALTH HISTORY

Submit Discard Add to Favorites

Women's Health history

- Instructions
- Record Addition/Update
- Pregnancy Record History
- Online Documentation

Instructions

Instructions for ADD record

- 1) Select Add
- 2) Enter client name/PATID
- 3) Select Episode
- 4) Enter the Assessment Date
- 5) Enter Pregnancy Start Date

**Note: There cannot be overlapping pregnancy records within a single Episode. However, there may be multiple records of the same pregnancy period by different Episodes as each agency is required to have their own record.*

Instructions for EDIT record

- 1) Select Edit
- 2) Enter client name/PATID
- 3) Select Record
- 4a) If the selected record was submitted by another agency there will be a pop up indicating "You do not have permission to access this record." Select a different record to edit or ADD a new record for the pregnancy.
- 4b) If Episode Number populates, update as needed then click Submit

Record Addition/Update

Add, Edit, or Delete a Record *

Add Edit

Selected Record

Select

Client ID *

WHH,ONE (289449) 🔍

Episode Number (If this does not prepopulate for "EDIT" do NOT submit this record) *

Episode # 2 Admit : 07/01/2025 Discharge : None Program : Recovery Inc ✕

Filed Records

| Record | Assessment Date | Pregnacy Start | Initial Treatment | Menstrual Date |
|--------|-----------------|----------------|-------------------|----------------|
| 1: | 10/22/2025 | | | |
| 2: | 10/02/2025 | 10/01/2025 | | |
| 3: | 10/03/2025 | | | |

Figure 2

Pregnancy Record History

Assessment Date *

07/01/2025 📅 T Y

Pregnancy Start Date (Required for Perinatal)

06/30/2025 📅 T Y

Have you started prenatal care at another facility?

Yes No

Pregnancy End Date (Required for Perinatal)

📅 T Y

Note Section

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How to Add a Record

To add a new Women's Health History record:

1. Navigate to the **Record Additon/Update** section
2. In the **Add, Edit, or Delete a Record** field, select **Add**
3. Next, in the **Client ID** field enter the PATID or Client Name (Last Name only or Last Name,First Name)
4. Then select the episode number in the **Episode Number** field

5. Enter the **Assessment Date**, **Pregnancy Start Date**, and, if available, **Pregnancy End Date** in the appropriate fields.
6. Next, select **Yes** or **No** in the field labeled **Have you started prenatal care at another facility?**
7. Optional comments can be entered in the **Note Section**.
8. Click **Submit** at the top of the form to file the record.

For reference there are instructions located at the top of the Women’s Health History form to provide clarity on the steps to properly complete the form ([Figure 1](#)).

How to Add a Record – Potential Errors

If the following error message pops up when adding a new record, then it means your agency has an existing record that can be reviewed and/or edited for accuracy: *This pregnancy conflicts with an already filed pregnancy* ([Figure 3](#)).

Figure 3



How to Edit a Record

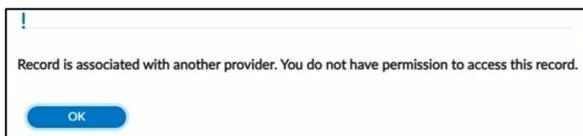
To edit an existing Women’s Health History record:

1. Navigate to the **Record Additon/Update** section
2. In the **Add, Edit, or Delete a Record** field, select **Edit**
3. Next, in the **Client ID** field enter the PATID or Client Name (Last Name only or Last Name,First Name)
4. In the **Select a Record** field, select a record
5. If an episode number populates, in the **Episode Number** field, proceed with editing the record
6. Click **Submit** at the top of the form to file the record and save the edits

How to Edit a Record – Potential Errors

If the selected record was submitted by another agency, there will be a popup indicating *Record is associated with another provider. You do not have permission to access this record* ([Figure 4](#)). Select a different record to edit or add a new record for the pregnancy.

Figure 4



RESOLVING CO 96 N30 STATE DENIALS

The Women's Health History form initiates the inclusion of the pregnancy indicator segment on claims submitted to the State. To prevent CO 96 N30 denials related to PPW services, review the client's Medi-Cal eligibility and Aid Code to ensure coverage, verify that the service is correctly billed with the HD modifier, and ensure that the dates of pregnancy listed in the Women's Health History form coincide with the dates of service being billed. If a PPW service receives a State denial code of CO 96 N30, this may be an indication that there are issues with the client's Women's Health History record(s). Navigate to the Women's Health History form to view the records and identify possible issues.

Identifying Records

The Women's Health History form displays all the records filed for a particular client, regardless of agency, in the **Filed Records** section ([Figure 5](#)).

Figure 5

| Record | Assessment Date | Pregnancy Start | Initial Treatment | Menstrual Date |
|--------|-----------------|-----------------|-------------------|----------------|
| 1: | 10/22/2025 | | | |
| 2: | 10/02/2025 | 10/01/2025 | | |
| 3: | 10/03/2025 | | | |
| 4: | 07/01/2025 | 06/30/2025 | | |

To identify the appropriate Women's Health History records that are associated to your agency for a specified client, navigate to the **Client Women's Health History Records** widget ([Figure 6](#)) in the Clinical Only view in Sage. This widget will display all of the WHH records based on a specified PATID for a client under your agency.

Figure 6

(Data is from a non-production environment and does not contain PHI)

| EP# | PATID | Assessment Date | Pregnancy Start Date | Pregnancy End Date | Form Status | Record Created by Process |
|-----|--------|-----------------|----------------------|--------------------|-------------|---------------------------|
| 4 | 148387 | 2020-10-20 | 2020-10-20 | 2021-08-01 | Complete | Women's Health History |
| 4 | 148387 | 2026-01-28 | 2026-01-01 | | Incomplete | Women's Health History |

Showing 1 to 2 of 2 entries

Additionally, the **PPW Women's Health History – Last 6 Months** widget ([Figure 7](#)), found in the Financial Only and Financial + Clinical views in Sage, contains information about the Women's Health History records created by your agency in the last 6 months for clients who have approved PPW-parenting or PPW-perinatal service authorizations. Both widgets display the WHH records associated with your agency and both widgets indicate if the Women's Health History records are complete or incomplete based on whether the required fields, such as the Pregnancy Start Date and Pregnancy End Date, were entered in the form. Review the information in the widgets alongside the client's documentation to determine if a WHH record needs to be added or if an existing record needs to be edited.

Figure 7

(Data is from a non-production environment and does not contain PHI)

| EP# | PATID | Assessment Date | Pregnancy Start Date | Pregnancy End Date | Form Status | Record Created by Process |
|-----|--------|-----------------|----------------------|--------------------|-------------|---------------------------|
| | 289299 | 2025-10-30 | 2025-07-02 | 2025-11-20 | Complete | Women's Health History |
| 1 | 289299 | 2025-12-03 | 2025-07-02 | 2025-11-21 | Complete | Women's Health History |
| 1 | 289299 | 2025-12-08 | 2025-12-03 | | Incomplete | Women's Health History |

Showing 1 to 3 of 3 entries

Note that for a current ongoing pregnancy for which a Pregnancy End Date is not available to be entered on the form, the pregnancy indicator will still appear on the claim as long as the other necessary fields on the Women's Health History form are completed.

Verify Records

When verifying a Women's Health History record check for the following:

- ❖ Verify there is a record created by your agency for the client and pregnancy period
- ❖ Verify all the required fields are filled out in the Women's Health History form
- ❖ Verify the information entered on the form is accurate per the client's chart/documentation

If the client does not have a Women's Health History record under your agency for the pregnancy period, refer to section [How to add a record](#) in this job aid for the steps to add a record. If the client has a record that needs to be updated or is missing one or more of the required fields, please see section [Troubleshooting](#) for tips and resources.

When selecting and viewing different records associated to your agency for a selected client while in Edit mode, sometimes the date fields may carry over from one record to another. Make sure to reset the form in between selections by clicking **Add** and then clicking **Edit** again.

TROUBLESHOOTING: UPDATING AND CLEARING RECORDS

There are different ways to troubleshoot existing Women's Health History records created by your agency to resolve current State denials and prevent future State denials. Typically, this involves either updating or clearing existing Women's Health History records.

Updating Records

To update an existing record created by your agency, navigate to the Women's Health History form, click **Edit**, enter the client name or PATID in the **Client ID** field, select the record to make changes to in the **Selected Record** dropdown list, and verify that the **Episode Number** populates. If the Episode Number is blank, the selected record belongs to a different agency and an error message will pop up stating that the *Record is associated with another provider. You do not have permission to access this record* (Figure 4).

Click OK. Proceed to select the appropriate record that belongs to your agency and verify the Episode Number field is not blank (Figure 8). Update the record as needed and click Submit.

Figure 8

Clearing Records

It is not possible to delete records on the Women's Health History form. However, a record can be cleared if necessary. If a record needs to be cleared navigate to the Women's Health History form, click **Edit**, select the record and verify the Episode Number field is not blank, remove the **Pregnancy Start Date** and **Pregnancy End Date**, and click **Submit**. Now the record will be blank but can still be viewed for informational purposes (Figure 9).

Figure 9 - Records 1, 3, and 4 have been cleared in this example.

| Record | Assessment Date | Pregnancy Start | Initial Treatment | Menstrual Date |
|--------|-----------------|-----------------|-------------------|----------------|
| 1: | 10/22/2025 | | | |
| 2: | 10/02/2025 | 10/01/2025 | | |
| 3: | 10/03/2025 | | | |
| 4: | 07/01/2025 | | | |